

TRC Workshop Programme

Workshop/Course Enrolment Form



Workshop/Course Title: _____

Name of Participants (please print as required on the certificate)	Personal Contact Number/ E-mail Address (in case of emergency after school hours)	Level of Classes Taught (if applicable)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The sum of Rs. _____ as workshop/course fee by cash/cheque is enclosed.

Please Note:

- Please ensure that duly filled registration forms are sent with the payments.
- In the event of disturbance in the city, please call to check about the scheduled workshop.
- If TRC cancels a workshop you will get a full refund. Requests for refunds must be received within 5 working days of the workshop.
- If you cancel a registration:
 - one day before a workshop, you will get NO refund
 - two days before a workshop, you will get a 50% refund
 - more than two days before a workshop, you will get a 75% refund

Name of Institution (if applicable):

Tel. No.: _____

TRC Membership No.: _____

Head's Signature & School Stamp:

For office use only

Date: _____

Receipt No.: _____

Received by: _____